



bhpbilliton
resourcing the future



Honouring Excellence
& **Commitment**
to Skills Development

Achiever Awards Nomination Form

SECTION 1 – DETAILS OF NOMINATOR

** Self Nomination Allowed

Your Name and Surname: _____

Organisation/Company: _____

Position: _____

Relationship to Nominee: _____

Physical Address: _____

Telephone (office): _____

Mobile/Cell: _____

Email address: _____

SECTION 2 – DETAILS OF NOMINEE

Name of establishment / business being nominated: _____

Training Programme Name: _____

Duration of the Training Programme: _____

Industry/ Sector: _____

Contact Person: _____

Designation: _____

Telephone (office): _____

Mobile/Cell: _____

Email: _____

Company Physical Address: _____

** Please note: the training programme offered to employees does not have to be an in-house programme/ course to be valid. An outsourced programme is valid on the condition that the programme/ course is paid for by the company

SECTION 3: AWARDS CATEGORY ENTERED:

10 Categories are open for entry - tick next to the category you are entering

The deadline for submissions is 9 July 2012

1. Best Training Programme: Small Company (less than 50 employees – all sectors)
2. Best Training Programme: Medium-sized company (approx 50 – 200 employees – all sectors)
3. Best Training Programme: Large company (approx 200 + employees - all sectors)
4. Best Public Sector Training Programme

Sector Awards:

5. Science and Technology
6. Banking and Financial Services
7. Transport and Logistics
8. Engineering
9. Tourism
10. Green-Collar Training Award
11. NGO/CBO Sector award
12. Re Skill & Empower Award (Special Award)

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SECTION 4: AWARD RULES

FAX COPIES WILL NOT BE ACCEPTED.

Anyone can nominate a company, organisation or government department for an Achiever Award.

Self-nomination is allowed

Only organisations operating within South Africa qualify to enter

Nominations to be completed and emailed – via interactive pdf provided details are legible.

There is no cost to submit a nomination form.

Entries may be made for more than one category, providing that a separate entry is sent for each category.

An independent judging panel made up of experts – industry leaders - will assess the entries.

Nominations will be judged on how well they meet the published criteria for each category and not judged against each other. Judges look for clear and concise applications; examples may be used to demonstrate how the nominee meets the criteria of the category – but must stay within the criteria maximum.

Should the quality of entries not meet the standard required the judges reserve the right not to declare finalists and or a winner in a category

The judge's decision is final and binding

Documentation and other material submitted in support of the nomination will not be returned.

Nominations close on 9 July 2012 and can be emailed (nominations@achieverawards.co.za)

SEND YOUR COMPLETED NOMINATION FORM TO:

Att: Beverley Stone (Head of Nominations)

Email address: nominations@achieverawards.co.za

Physical address:

Att: Beverley Stone
Re: Achiever Awards Nomination
Cape Media Corporation
28 Main Road,
Cnt Devonshire Hill Road & Main Road
Rondebosch
Cape Town
7700
Tel: 021 681 7000

*PLEASE NOTE: ONLY THE NOMINATION CONFIRMATION FORM WHICH IS SIGNED MAY BE FAXED TO
021 685 4448 / 086 756 3772*



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Supporting Documentation



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www.skillssummit.co.za / www.achieveronline.co.za

25 - 26 July 2012 • CSIR ICC • Pretoria

SECTION 5: AWARD SUPPORTING DOCUMENTATION

Each criteria point must be completed for your nomination to be valid

1. Purpose of the training programme (max 500 words)



2. Goals achieved by the use of the programme (max 200 words)

3. Does the programme facilitate entry to a career path, if so what career path – specify advancements and growth area (max 200 words)

4. The areas of activity in which the qualifying learners will operate (max 150 words)

5. The added value to the qualifying learner (max 200 words)

6. The benefits to society and the economy (max 150 words)

7. ** You may supply supporting documentation (not exceeding two-pages). Please ensure presentation of supporting documents is neat and legible or they will not be entered into your nomination for the judge's consideration.

** Only point 7 is exempt as part of the criteria for your nomination

Will you be Submitting Supporting Documentation? Yes No

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Physical address:

Att: Beverley Stone

Re: Achiever Awards Nomination

Cape Media Corporation

28 Main Road,

Cnr Devonshire Hill Road & Main Road

Rondebosch

Cape Town

7700

Tel: 021 681 7000

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SUBMIT FORM